



ASN Upendo Village

HIV/AIDS Women Project-Kenya

P.O Box 1919 - 20117,

Naivasha,
Kenya

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ASN Upendo Village Dispensary, Naivasha is seeking to recruit for the position of a **Medical Lab Technologist** whose major responsibilities are summarized below.

- Collecting, receiving and documenting samples/specimen.
- Analyzing samples/specimen and giving lab result.
- Preparing laboratory reagents.
- Maintaining laboratory records and equipment.
- Sterilization and disinfection of lab apparatus and equipment.
- Ensuring standard operating procedures are strictly followed from specimen collection to production of reports.
- Timely compilation of reports.
- Ensuring there is no over stocking or expiry of reagents.
- Making order for lab reagents and other consumables.
- Maintain a safe and clean Laboratory by complying with procedures, rules, and regulations.
- Perform any other duty as may be assigned.

Required profile

- Diploma in Medical Laboratory Sciences from Kenya Medical Training College or any recognized institution.
- Holder of a valid practicing License from Kenya Medical Laboratory Technicians & Technologist Board.
- At least 3 to 5 years' work experience in busy Health Facility
- Good report writing and analytical skills.
- Good communication and interpersonal skills.
- Ability to get on well with the diverse workforce (Team Player).
- Good computer skills (Word and Excel) and use of Hospital Information Management Systems.
- Good knowledge in the professional field.

If interested please send your

- Cover letter (**indicate your salary expectation**), Curriculum Vitae, Academic certificates and testimonials to hr@asnupendovillage.com on or before **23rd July, 2025**.

